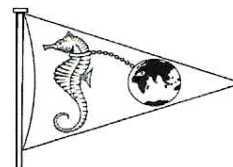




From Col S Dutton Meng MA CEng MIET REME

Commodore REME Sailing Club

Email: Commodore@remesailingclub.com



See Distribution

Ref: REMESC_KBR26_AI

21 May 26

REME SAILING CLUB KEEL BOAT REGATTA 10 JUN 26 - ADMIN INSTRUCTION

General

1. The REME Sailing Club (REME SC) will hold a Keel Boat Regatta (KBR) on Wed 10 Jun 26. The event will be held at the Sea View Yacht Club (SVYC) and use their Mermaid keel boats. The event is open to all REME personnel including veterans.

2. Details of the event are published in REME Sailing Club Keel Boat Regatta 10 Jun 26 Notice of Race, found [here](#), which states that the event is classified as Sport Sailing Racing in accordance with Annex D to [JSP 660 Sport in the UK Armed Forces \(V4.0 March 2026\)](#). The REME KBR is an on-duty event and requires unit authorisation on Part 1 orders.

3. Actions.

- a. Express Interest: [Keelboat Regatta 26 Expression of Interest – Fill in Form](#)
- b. Join REME Sailing Club WhatsApp Chat Notice Board: See Annex B – Advertising Poster
- c. Pay Entry Fee – See details below.

Conduct

4. **Crew Composition.** Each vessel must be sailed by a minimum three-person crew, one of which must hold a either a RYA Day Skipper or a RYA Dinghy Level 2. The remaining crew do not need any further sailing experience or qualifications.

- a. Units can enter more than one crew.
- b. Units can bring more than 3 people to rotate personnel in and out of their crew or enter more than 1 team. A maximum of 4 can be on a boat at one time.
- c. Individual participants may attend the Regatta and, qualification dependent, form composite crews including other individual participants and unit *spares*.

5. Participants. The following may participate:

- a. Regular and Reserve REME Serving Personnel (SP).
- b. SP and Civil Servants attached to REME units or serving alongside REME.
- c. Members of the REME Sailing Club including Veterans and families.

Note: Any participants not directly employed by MOD participate at their own risk and may wish to consider taking out their own insurance.

Scheme of Manoeuvre

6. The event will be conducted at the SVYC, using their Mermaid keel boats. Racing will be conducted and managed by the SVYC. The event will be broken down into nine phases:

- a. Crews assemble at Hornet Services Sailing Club (HSSC)/ Joint Services Adventure Sailing Training Centre, Gosport, PO12 2AQ.
- b. Crews ferried from HSSC to SVYC by Solent Cruises
- c. Safety and racing briefs delivered by SVYC.
- d. Morning racing under the control of SVYC.
- e. Lunch at SVYC
- f. Afternoon racing.
- g. Prize giving at SVYC.
- h. Crews ferried from SVYC to HSSC by Solent Cruises,
- i. Disperse

7. **Event Programme.** The event programme will always remain adaptable to the short-term weather. A main events list is at Annex A.

Entrants

8. Teams will be made up of 3 to 4 people, with the skipper requiring a minimum qualification of RYA Day Skipper or Dinghy Level 2 qualification. Teams will be made up on the day from those who are not part of a unit entry.

9. The closing date for entries is 8 Jun 26.

Safety

10. The Duty Holder for the event is the participant's CO, the REME SC Commodore (Col Simon Dutton) holds the duty of care responsibility. Each participant's CO or line manager must be satisfied the event has mitigated the risk to life, sailing being a high-risk sport, by its Risk Assessment. Sea View Sailing Club have carried out a risk assessment, details of which can be found [here](#). The Notice of Race also contains details of the race, how the event is managed and risks associated with it, found [here](#).

11. The safety of the crews and vessels is of paramount importance. Buoyancy aids will be provided by SVYC and are to be worn at all times when on board the Mermaid keel boats and when moving to and from the boats using the SVYC RIBs.

12. All SP are to be in date for the military swimming test (MST). Military skippers/ unit organisers are to confirm that all their crew are in date for the MST on the application form.

13. Veterans and other REME sailing club members are to confirm during the application process that they and their crews are competent swimmers.

14. The establishment of the Notice of Racing and Sailing Instructions in no way limits or reduces the responsibility of the skippers as being entirely responsible for the safety of their vessel and crew.

Service Support

15. Dress and Equipment

- a. Although the Regatta is to be held in mid-June, all participants should remember that the weather in the Solent is changeable. The day will be made up of 2 sessions of 2.5 hours on the keel boats during which you may be exposed to direct sunlight as well as possible strong winds. You should have easy to dry clothes with enough to keep you warm and protect you from the sun.
- b. Changing facilities are available at the SVYC.
- c. Layered clothing is recommended.
- d. Sunblock or a high factor suntan lotion, hats and sunglasses are essential.
- e. Wet suits are not necessary.
- f. Specialist sailing footwear is not essential. Non-marking trainers or deck shoes are suitable. As it is likely that these will get wet, therefore these should not be *smart* trainers.
- g. A complete change of clothes is recommended for the prize giving and return journey. Showering facilities are available.
- h. Personal electronic devices are the responsibility of the owner and it is recommended that they are stored in protective waterproof pouches or left ashore.

16. Medication

- a. Sea sickness affects both experienced and novice sailors. Keel boat racing tends not to bring on the onset of sea sickness. Should crew members bring their own sea sickness medication, they should inform their skipper if they use it.
- b. Due to some of the known side-effects of common sea sickness tablets including drowsiness and loss of balance participants are encouraged not to use them when operating on keel boats.
- c. All crew are to inform their skipper of any medication that they are on, ensure that they bring it with them and notify their skipper or crew where it is in their bag. This will enable other crew members to access the medication in an emergency.

17. **Fitness.** Sailing is an arduous and physically demanding sport. All participants are either to be:

- a. MFD or,
- b. Be cleared to attend by their CoC and in possession of a valid and in date Individual Risk Assessment Appendix 26 to AGAI Vol 2 Chapter 78. The undersigned can be consulted for details of likely tasks that the individual will undertake during the Regatta.
- c. Veterans and other REME sailing club members are to be confident swimmers in order to participate.

18. Travel

a. As this is recognised Army sport, "Travel at public expense" for SP is permitted in accordance with [2019DIN10-025 Travel At Public Expense For Army Sport](#). Personnel should book transport through their unit, quoting this admin instruction as the authority. Where possible personnel travelling from the same unit/garrison should share transport.

b. **Parking.** Secure vehicle parking is available at Joint Services Adventurous Sail Training Centre.

(1) Units/ personnel are to email the REME Boatswain (Sgt Philip Cartlidge Phillip.Cartlidge943@mod.gov.uk) with their vehicle details which will be passed onto the security staff at JSASTC,

19. Feeding

a. The Seaview Clubhouse will be open for breakfast and refreshments during the crew muster. This is self-funded at a cost of £5.50 for a bacon, sausage or egg roll.

b. A pizza buffet will be provided at the SVYC during lunch. This will be self-funded at the cost of £12.50 and is to be paid for on the day. Card payments are accepted by SVYC.

20. Entry Fees.

a. £10 entry for serving personnel.

b. £20 entry for non-serving personnel.

c. Entry fees are to be paid directly to Mr Phillip Cartlidge.

(1) Sort Code 52-41-32

(2) Account number 55028330.

(3) Reference "KBR_name" where 'name' is your team name if part of a team, or last name if entering as an individual.

d. Once payment has been made, skippers or unit organisers should email Lt Creelman (Charles.creelman100@mod.gov.uk) confirming that payment has been made and indicating if you are participating as part of an already formed 3-person team.

e. The closing date for entry is **8 Jun 26**.

21. Sailing Club Membership.

All skippers must be members of the REME Sailing Club.

a. The cost for annual membership for serving REME personnel who subscribe to the REME Charity's *One Days Pay Scheme* is £10, and £20 for all other personnel.

b. Membership details can be found [here](#).

22. REME Charity Membership.

The REME SC and KBR is supported by the REME Charity. All REME participants are encouraged to participate in the REME Charity's *One Days Pay Scheme*.

23. **Accommodation.** Crews and individuals that require overnight accommodation prior to or after the KBR should follow the procedures detailed in [2025DIN01-104-Accommodation Booking in the Portsmouth Area](#).

24. **NOK/ Duty Officer.** As part of the application process, all participants are to send the undersigned details of both their next of kin and unit duty officer.

25. **On-Duty Status** All SP are to be on duty for this event.

a. As part of the application process, all SP are to confirm that they have their Line Manager's permission to attend the Regatta.

b. The details of the event including the participants' details are to be published on unit Part One Orders or similar.

Command and Control

26. Command

Ser	Role	Name	Telephone / Email
1	Event Organiser	Lt Creelman	07976 945137 Charles.creelman100@mod.gov.uk
2	Vice Commodore REME Sailing	Lt Col Paul Isitt	0303 379 8007 / 07843 477848 Paul.Isitt696@mod.gov.uk
3	Commodore REME Sailing	Col Dutton	simon.dutton798@mod.gov.uk

Please only call or email the Commodore or Vice Commodore in the event of an emergency during the regatta if Lt Creelman cannot be reached.

27. Communication

a. All participants are to ensure that their units have their contact details.

b. As part of the application process, all skippers are to provide the undersigned with their mobile phone numbers in case of last-minute changes.

28. **Media.** On completion of the event, an article will be published in the Craftsman Magazine. In addition, photographs will be posted on REME and SVYC social media sites to promote both the Corps and sailing. Any participants that do not want to appear in the Craftsman or on social media should inform the undersigned.

C Creelman
Lt
For Commodore, REME Sailing Club

Distribution

All Skippers & Coords
REME SC

Annexes

- A. Main Events List
- B. Advertising Poster

REME SAILING CLUB KEEL BOAT REGATTA MAIN EVENTS LIST

Ser	Time	Event	Remarks
1	0800	Crews assemble at HSSC/JSASTC	
2	0825	Crews assemble on Fieldhouse Pontoon and transfer to the Solent Cruises Ferry.	
3	0830	Transit to SVYC.	
4	0900	Crews disembark at SVYC.	
5	0930	Safety and racing briefs	Delivered by SVYC
6	1030	Morning racing	Controlled by SVYC
7	1300	Lunch	SVYC
8	1400	Afternoon racing	Controlled by SVYC
9	1630	Afternoon racing ends	
10	1700	Prize giving	
11	1725	Crews assemble at SVYC and transfer to Solent Cruises Ferry.	
12	1730	Transit to HSSC	
13	1800	Crews disembark at HSSC and disperse	

ADVERTISING POSTER



REME Keelboat Regatta 26

Isle of Wight Race
10th June
All are welcome

Fill in the expression of
interest form and read the
AI for more details



REME SC WhatsApp
Chat Notice Board



Expression
of Interest



AI (Non-
Modnet)